



Duane Davidson  
Interim County Administrator

BRAD PECK  
District 1

ROCKY MULLEN  
District 2

CLINT DIDIER  
District 3

# BOARD OF COMMISSIONERS FRANKLIN COUNTY WASHINGTON

## AGENDA Regular Board Meeting and Public Hearing Tuesday March 28, 2023

Franklin County Courthouse, Commissioners' Meeting Room  
1016 North Fourth Avenue, Pasco, Washington

Join us live stream on YouTube – Franklin County WA Commissioners Meeting (current date)

**\*Public Comment** is an opportunity for members of the public to inform the governing body about their views (a comment). **Verbal assault, threats, abusive, racial or sexually demeaning language will not be tolerated.** The Commissioners will not engage in dialogue with the public during this time. If you wish to discuss an item with any of the Commissioners, you are welcome to contact them outside of the Commissioners meeting time. Please note that all comments are limited to 3 minutes. (In person or by phone **509-546-5859** during meetings, or by email to [Kmilham@franklincountywa.gov](mailto:Kmilham@franklincountywa.gov) (must be received before noon on Mondays or will be held until the next available meeting)).

### 9:00 a.m. Call to Order and Pledge of Allegiance

### Potts and Associates Legislative Update

### Approval of Minutes

- January 31 2023 Commissioners Meeting Minutes
- March 16, 2023 Commissioners Special Meeting Minutes

### Approval of Warrant Registers (weekly) and Payroll Rosters (bi-weekly)

### Approval of Consent Agenda

1. Resolution 2023-089 Amendment 1 to Agreement IAA2307 with Office of Administrative Courts
2. Resolution 2023-090 Walla Walla Radio Equipment Purchase Bill of Sale
3. Resolution 2023-091 Password Services Subscription Agreement
4. Resolution 2023-092 Sale of Additional Tax Title 113310373
5. Resolution 2023-093 April 2023 County Road Administration Board Reports

6. Resolution 2023-094 Facilities Director Jennifer Wagner Employment Agreement
7. Resolution 2023-095 Planning and Building Director Derrick Braaten Employment Agreement
8. Resolution 2023-096 IS Director Liz Cupples Employment Agreement
9. Resolution 2023-097 Surplus Declaration of County Owned Property

**Public Comment** \* *see comment listed above*

## **Regular Business**

### **A. Adoption of Updated Franklin County Travel Policy and Procedure Amendments.**

*Presented by Auditor Matt Beaton Resolution 2023-098*

### **\*\*PUBLIC HEARING\*\***

### **Adoption of Ordinance Update of FCC Title 16 Subdivisions**

*Presented by MillieAnne VanDevender (AHBL) Ordinance 01-2023*

## **Commissioner/Administrator Updates**

## **Elected and Department Head Business**

## **Administration Office Business**

- **HAPO Advisory Board Appointment**  
*Presented by Administrator Duane Davidson Resolution 2023-099*
- **Part Time County Administrator Consultant Duane Davidson**  
*Presented by Human Resources Director Sam Hughes Resolution 2023-101*
- **Approval of the Clerical Typos to the Gallagher Contract and the Added Addendum**  
*Presented by Human Resources Director Sam Hughes Resolution 2023-102*
- **HAPO Center Parking Lot Lights Discussion**  
*Presented by Shirley Jones*

**Public Comment** \* *see comment listed above*

**Executive Session** RCW 42.30.110 (1) (g) Evaluate qualifications of applicant for employment or review performance of public employee

**Executive Session** RCW 42.30.110 (1) (i) To discuss with legal counsel: Litigation or potential litigation

**Executive Session** RCW 42.30.140(4) Contract Negotiations

**RECESS** Until 11:00 if needed.

**11:00 a.m. Closed Session** RCW 42.30.140 (4) Contract Negotiations

**Adjourn**





# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 28, 2023

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chairman Clint Didier called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Clint Didier, Chair Pro Tem Rocky Mullen and Member Brad Peck

9:02 a.m. **Potts and Associates Legislative Update**

Zak Kennedy updated the Board on the latest items to go forth this week in Legislative session.

9:16 a.m. **Approval of Minutes**

- ❖ *January 31 2023 Commissioners Meeting Minutes approved as presented*
- ❖ *March 16, 2023 Commissioners Special Meeting Minutes approved as presented*

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FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 28, 2023

9:17 a.m. Approval of Fund Expenditure Warrants

03/28/2023

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer for RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 03/28/2023

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00392002 - 00392102	\$846,805.71
EFT Check Numbers:	00001466 - 00001473	\$45,664.56
		<u>\$892,470.27</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$294,470.93
AUDITOR O & M	\$3,634.91
TREASURER O & M	\$482.41
EDA CARES ACT RECOVERY ASSIST	\$162,240.24
ENHANCED 911	\$1,862.93
COUNTY ROADS	\$39,787.52
SOLID WASTE	\$3,127.47
CAPITAL PROJECTS FUND	\$3,640.00
THE HAPO CENTER	\$16,684.04
FRANKLIN COUNTY RV PARK	\$2,531.10
MOTOR VEHICLE	\$363,768.87
TREASURERS TRUST FUNDS	\$239.85

In the amount of: \$892,470.27

The motion was seconded by:

And passed by a vote of: 3 to 0

Reviewed by the County Administrator:

The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

Vouchers Audited By:  
Teresa Alvarez

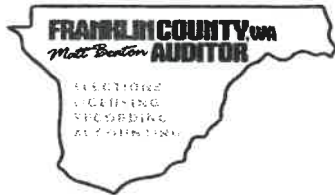
- ❖ *Commissioner Mullen moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 28, 2023 for payment totaling \$892,470.27. Commissioner Peck seconded and the motion carried.*



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 28, 2023

9:17 a.m.      **Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

March 28, 2023

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 4  
certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date,      March 28, 2023      *Rodney Mullen*  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00391042	\$ 92.92
Net EFT Payroll Checks	00045999-00046080	\$ 30,550.86
A/P EFT	00001436	\$ 12,691.36
	<b>Total</b>	<b>\$ 43,335.14</b>
<b>Grand Total All Payrolls</b>		<b>\$ 43,335.14</b>

In the total amount of      **\$43,335.14**

The motion was seconded by *Brian Peck* and passed by a vote of 3 to 0.

*Matt Beaton*  
The attached payroll has been approved by Auditor Matt Beaton

*Rosa Gomez*  
Payroll Prepared by Rosa Gomez

- ❖ **Commissioner Mullen moved to approve Salary Clearing and Emergency Management Payroll totaling \$43,335.14. Commissioner Peck seconded and the motion carried.**



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 28, 2023

## 9:18 a.m. Approval of Consent Agenda

1. Resolution 2023-089 Amendment 1 to Agreement IAA2307 with Office of Administrative Courts
2. Resolution 2023-090 Walla Walla Radio Equipment Purchase Bill of Sale
3. Resolution 2023-091 Password Services Subscription Agreement
4. Resolution 2023-092 Sale of Additional Tax Title 113310373
5. Resolution 2023-093 April 2023 County Road Administration Board Reports
6. Resolution 2023-094 Facilities Director Jennifer Wagner Employment Agreement
7. Resolution 2023-095 Planning and Building Director Derrick Braaten Employment Agreement
8. Resolution 2023-096 IS Director Liz Cupples Employment Agreement
9. Resolution 2023-097 Surplus Declaration of County Owned Property

❖ *Commissioner Peck moved to approve consent agenda items 1-9 as presented. Commissioner Mullen seconded and the motion carried 3-0*

9:26 a.m. The following individuals gave public comment.

- Victor Scott
- David Hannum

## Regular Business

9:35 a.m. **Adoption of Updated Franklin County Travel Policy and Procedure Amendments.**  
Auditor Matt Beaton presented the updated Franklin County Travel Policy to the Board.

After lengthy discussion on the matter, the Commissioners brought it to a vote.

❖ *Commissioner Mullen moved to approve Resolution 2023-098 as presented. Commissioner Peck seconded and the motion carried 2:1. Commissioner Peck opposed.*

## 10:54 a.m. Discussion on the Juvenile Justice Center.

Benton County Administrator Jerrod MacPherson, Juvenile Justice Administrator David Wheeler and Director of Operations and Capital Assets Robert Blain came before the Board to discuss details on the remodel of the Juvenile Justice Center contract.



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 28, 2023

Commissioner Didier opened the Public Hearing at 11:11 a.m. Adoption of Ordinance Update of FCC Title 16 Subdivisions.

AHBL Contractor MillieAnne VanDevender presented the update of FCC Title 16 Subdivisions.

Commissioner Didier closed the Public Hearing at 11:16 a.m.

❖ *Commissioner Peck moved to approve Ordinance 01-2023 as presented. Commissioner Mullen seconded and the motion carried.*

## Commissioner/Administrator Updates

Interim County Administrator Duane Davidson

- Met with new Administrator Mike Gonzalez
- Hanford Communities
- Going to part time status and moved office
- Elected to the Washington State Association of Holstein Breeders secretary/treasurer

Commissioner Peck

- Columbia Basin Development League
- Benton Franklin Council of Governments- Grant Program Broad Band
- WSAC Legislative update

Commissioner Mullen

- Toured the Juvenile Justice Center
- Tri City Development Council
- Looked at a several properties with code violations
- Toured Ringold Road
- Received calls on Disney Drag Production

Commissioner Didier

- Received calls on Disney Drag Production
- Complaints received on Dayton Road
- Met with Yakima Commissioner Amanda McKinney
- Met with Kim Tucker and Doug Hughes who are over nursing program at CBC to consider education in the mental health and drug addiction field.
- Hanford Communities- Tom Fletchers assistant manager, Federal Project Director of waste treatment spoke on high level and low level waste
- Condolences to the Verle Stutzman Family





# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING  
MARCH 28, 2023

11:26 a.m. Administration Office Business

## HAPO Advisory Board Appointment

- ❖ *Commissioner Mullen moved to approve Resolution 2023-099 (HAPO Advisory). Commissioner Peck seconded and the motion carried.*

## Part Time County Administrator Consultant Duane Davidson

- ❖ *Commissioner Mullen moved to approve Resolution 2023-101 as presented. Commissioner Peck seconded and the motion carried.*

11:31 a.m. HAPO Center Parking Lot Lights Discussion

Shirley Jones presented information regarding the HAPO Center outside lighting.

- ❖ *Commissioner gave consensus to move forward to use \$117,000 to install HAPO parking lot lighting.*

11:37 a.m. The following individuals gave public comment:

- Victor Scott

11:41 a.m. Commissioner Didier recessed the regular meeting for five minutes.

11:46 a.m. Commissioner Didier reconvened the regular meeting.

11:48 a.m. Commissioner Didier recessed into executive session RCW 42.30.110 (1) (i) to discuss with legal counsel: Litigation or potential litigation for 20 minutes.

12:10 p.m. Commissioner Didier reconvened the regular meeting.

12:11 p.m. Commissioner Didier recessed into executive session RCW 42.30.110 (1) (i) to discuss with legal counsel: Litigation or potential litigation for 15 minutes.

12:27 p.m. Commissioner Didier reconvened the regular meeting.

12:29 p.m. Commissioner Didier recessed into Executive Session RCW 42.30.110 (1) (g) evaluate qualifications of applicant for employment or review performance of public employee at 12:29 a.m., for 15 minutes.

12:41 p.m. Commissioner Didier reconvened the regular meeting to extend executive session an additional ten minutes.

12:53 p.m. Commissioner Didier reconvened the regular meeting to extend executive session an additional five minutes.



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING  
MARCH 28, 2023**

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12:58 p.m. Commissioner Didier reconvened the regular meeting.

- ❖ *Commissioner Peck moved to approve resolution 2023-102 matter of a contract with Gallagher with attached addendum and waiver that is referenced Sherman Antitrust liability. (as briefed for the Boards benefit). Commissioner Mullen seconded and the motion carried.*

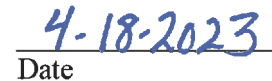
Commissioner Mullen stated that the travel policy is reimbursement for travel expenses. It is not part of income.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 1:05 p.m.

  
Chair

  
Clerk of the Board

  
Date